

**RECRUITMENT OF SENIOR/JUNIOR CONSULTANTS FOR A PERIOD OF  
EIGHT MONTHS IN LABOUR BUREAU, MINISTRY OF LABOUR &  
EMPLOYMENT, GOVERNMENT OF INDIA**

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Directorate General Labour Bureau requires the services of Experts/Retired Government Servants for appointment as non-official two Senior and two Junior Consultants in connection with **4<sup>th</sup> Round of Employment-Un-employment Survey** work with the following job description and educational qualification: -

- (i) **Job Requirement:** Consultants would be engaged for providing high quality services to Labour Bureau for attending to specific and time bound jobs in connection with **4<sup>th</sup> round** of Employment and Unemployment Survey work. Consultants would normally not be appointed as Head of Divisions and also would not be engaged for routine day to-day work.
- (ii) **Age Limit:** The upper age limit for both Junior and Senior Consultants shall be 65 years as on **1.7.2013**.
- (iii) **Essential Qualifications:**

**(I) Junior Consultants:**

- (a) Professionals having Masters Degree in Economics, Statistics, Mathematics, MBA/PGDBA or equivalent in relevant field/subject. Persons with M. Phil or additional qualifications with five years research experience, published papers and post qualification experience in the relevant field would be preferred. Professionals with I.T. skill is desired.
- (b) Retired Government employees with (i) Grade Pay of Rs. 6600 / Rs. 5400/- and above & (ii) at least 5 / 8 years experience respectively in the relevant field would also be eligible for this position.

**(II) Senior Consultants**

- (a) Professionals having a Ph. D degree in the field of Economics, Statistics, Mathematics/MBA or equivalent in relevant field/subject and minimum post qualification experience of 10 years in the requisite field.
- (b) Retired Government employees with (i) Grade Pay of Rs. 8700 / Rs. 7600 and above & (ii) at least 10 / 12 years experience respectively in the above mentioned field would also be eligible for this position.

**Desirable:**

- Good Academic Record.
- Strong Communication Skills, both oral and written.
- Analytical and presentation skills with ability to generate a well researched and written report.
- Experience in collection, compilation and analysis of data, computer skills and preparation of Project Reports/Reviews/Notes/Briefs etc.
- Knowledge of computer application, MS Office including Excel, Access etc

**(iv) Duration:**

Selected Candidates will be appointed on contract basis for a maximum period of 08 months.

**(v) Fee:**

The consolidated fee payable shall be **Rs. 30,000/- per month** for Junior Consultants and **Rs. 50,000/- for Senior Consultants**, depending upon the qualification and work experience of the selected candidate.

**(vi) Local Conveyance:**

Consultants in any of the categories mentioned above will be paid local conveyance equivalent to the rates prescribed for the regularly appointed officers (Deputy Director) in the respective Grade Pay.

2. Interested candidates may send their CV in the enclosed format by post within 10 days from the publication of this vacancy in the newspaper at the following address: -

**Sh. Kailash G. Sharma,  
Joint Director (Admn.),  
Labour Bureau, Govt. of India,  
SCO 28-31, Sector 17-A, Chandigarh – 160 017.  
Telefax: 0172-2725311**

**Further details are available on the Labour Bureau web-site at "<http://www.labourbureau.gov.in>" on main page.**

**Application format for appointment as Senior Consultant/  
Junior Consultant in the Labour Bureau**

1. Name: \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_ (Age as on 01-07-2013) \_\_\_\_\_
4. Domicile: \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Whether SC/ST/OBC/OTHERS (enclose copy): \_\_\_\_\_
7. Mailing address (with Tel./Mob. No. and E-mail address): \_\_\_\_\_  
\_\_\_\_\_
8. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Paste here recent  
passport size  
photograph

**9. Educational Qualification:**

S. No.	Course	Subject	University/Institute	Year of Passing	% Division/Marks obtained

**10. Work Experience:**

S. No.	Organization/Institute	Period		Nature of work	Remarks
		From	To		

**12. References:**

- (i) \_\_\_\_\_
- (ii) \_\_\_\_\_

**Undertaking**

*I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled. Further I also declare that I have never been convicted by any court of Law. I also undertake to sign the terms of contract if selected for appointment as Investigator on contract basis before joining my duties.*

Date \_\_\_\_\_

***(Signature of the candidate)***